

POLISMYNDIGHETEN
 Utlandsutdrag
 Box 740
 981 27 KIRUNA

A copy of your passport or population registration certificate has to be enclosed with the application if you have not stated a Swedish id-number
Your personal details (print clearly)

Swedish Personal Identity number (or date of birth)

All first names

Surname

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Home address
Delivery address

Address		Name	
Postal code	Locality	Address	
Country		Postal code	Locality
Email address		Country	

I am a citizen of the United Kingdom (UK) or an EU country other than Sweden.

Citizenship 1:	Citizenship 2:	Citizenship 3:
Foreign ID-number	Place of birth	Country of birth
Mother's name		Father's name

Fee
Choose delivery method
 First class mail Registered mail*

The invoice is sent when we register your request.

Invoice address (if different from your home address). Print clearly.

Name

Address

Postal code Locality

Country

Email address

Number of extracts: _____ originals. (if you want to have more than one extract there is an additional fee of SEK 255/extract)

 I apply for multilingual standard form - translation aid attached to my extract. The translation aid will be used in the following EU country.

EU country _____

An additional cost of 255 sek will be added when ordering a translation aid
Note! The first section of the extract from the criminal records registry is always provided in Swedish, English, French, German and Spanish. Any convictions are not translated and will appear only in Swedish.
Signature
Applicants signature (mandatory)

Date	Place	
Name		

You can scan and send your request as an email. We do not accept digital signatures.
We can only send the extract by post, not by email.
***Registered mail is delivered to a postal service point and you have to present your identification to collect your extract.**

REQUEST FOR AN EXTRACT

from the criminal records registry under section 9, second paragraph of the Criminal Records act (1998:620) in order to assert right in a foreign country or to obtain a permit to enter, settle or work there.

General information

This form is for requesting an extract from the criminal records in accordance with section 9, second paragraph of the Criminal Records Act (1998:620) for purposes in another country.

The extract is always issued in five languages; Swedish, English, French, German and Spanish. Possible convictions are not translated and will appear only in Swedish.

Normal processing time is about two weeks. If you are a citizen of another EU country the processing time can be extended up to four weeks.

Your personal details

Swedish personal identity number (or date of birth) State your Swedish personal identity number or coordination number. If you do not have a Swedish personal number or coordination number, state your date of birth (YYYY-MM-DD) and attach a copy of your passport or birth certificate. If you do not have a Swedish personal number or coordination number, your extract will be provided with a stamp stating "identity uncertain, complete Swedish id number missing".

All first names and surname State all surnames and all given names.

Home address State your home address, postal code, city and country. This address will be stated on your extract.

Delivery address State the address to which you wish your extract to be sent (if different from your home address). The extract will be sent after we have received your payment.

Email address State your email address.

Mark the box regarding citizenship Mark the box if you are a citizen of the United Kingdom (UK) or an EU country other than Sweden, even if you have dual citizenship. In accordance with international agreements the Swedish Police Authority will ask for a criminal records registry from the United Kingdom (UK) even though it is not an EU country.

Citizenship State the country or countries of which you are a citizen. Optional countries are the United Kingdom (UK) and EU countries other than Sweden. You can state a maximum of three countries.

Foreign ID number State your foreign ID number, if you have one.

Place and country of birth State your town and country of birth.

Mother's and father's name State your parents given names and surnames.

Fee State the address to which you wish the payment information to be sent (if different from your home address). Information about the fee is found below. The payment information is sent after your application has been registered.

Choose delivery method Mark your preferred delivery method. First class mail is delivered to your chosen address. Registered mail is picked up at a postal service point and you have to present your identification.

Number of extracts Specify how many extracts you want. A fee of 255 SEK is added for each extract.

Multilingual standard form/ translation aid If you are a Swedish citizen you can apply for a translation aid attached to your extract. The purpose of the multilingual standard form is that it should facilitate the translation of the document to which it is attached. These forms may only be used within the EU and cannot be used as an independent document. The cost of the multilingual standard form is 255 SEK. More information about the multilingual standard form is available at our website www.polisen.se

	Fee/extract	First class mail	Registered mail
Sweden	255 SEK	12 SEK	85 SEK
Europe	255 SEK	19 SEK	130 SEK
Outside Europe	255 SEK	19 SEK	132 SEK

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The Swedish Police Authority will process your personal data in accordance with the EU General Data Protection Regulation and other applicable legislation. This information is needed to process your case, which is a part of the exercise of official authority by the police. Your personal data will only be saved for as long as it is needed for the purposes of the processing. However, information included in official documents has to be taken in charge for archiving and may be disclosed under the principle of public access to information.

You can read more about your rights at www.polisen.se/personuppgifter/rattigheter