

## APPLICATION

Regarding permit in accordance with the Public Order Act and local regulations

Date

Application/notification relates to

- Public event  Sporting event  
 Public gathering  
 Use of public space

**Processing of the matter only begins when the applicable fee has been paid. An inpayment form is sent when the application has been registered.**

### Organizer (Applicant)

Personal identity no/Coordination no.		Company name/Surname First name	
Address		Postal coder	Town/City
Telephone	Telephone (Mobile)	E-mail address	
Labelling	Billing address	Postal code	Town/City
Inpayment form is requested by <input type="checkbox"/> E-mail <input type="checkbox"/> Letter		Permit <input type="checkbox"/> E-mail <input type="checkbox"/> Letter <input type="checkbox"/> Collected from the Police Authority	

### Responsible natural person (only indicated if the organizer is an association, company or other legal person)

Civic registration number	Surname	All first name	Given name
Address		Postal code	Town/City
Telephone	Telephone (Mobile)	E-mail address	

Type of event (What does your application relate to? Describe the nature of the event/gathering and the purpose of using public space)			
Will fireworks, stage fireworks or other pyrotechnics be used? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Date, or start and end date, as well as start and end time (time of day) for when the permit is requested. Also indicate the time (time of day) for preparation/restoration of the venue			
Venue (outlined in detail with an address of site description) A sketch is to be attached as a separate document			
Intended measures regarding order and security (max. audience admitted, especially established entrance and exit points, any hiring of guards etc.) For big events, attach a security plan.			
Other information			
Appendices (list of funfair facilities, tents and temporary bleachers, security plan etc.) <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SKETCH			
Swedish Police Authority notes <input type="checkbox"/> Paid SEK	Date	Signature	<input type="checkbox"/> Application is rejected pursuant to Section 11 of SFS 1992:191.

**Risk and safety description regarding fireworks, stage fireworks and other pyrotechnics**
**Information regarding the person responsible**

Person responsible for the pyrotechnic products and their use during the gathering/event:

Civic registration number	Name
Telephone (Mobile)	E-mail address

**Description of event**

Detailed description of the type of pyrotechnic products that will be used and their authorization number

 Attached specification

How and where will the pyrotechnic products be placed at the site of the gathering/event? (Please attach a drawing)

 Attached drawing

Where will the pyrotechnic products be stored before/during/after the gathering/event? (Please attach a drawing)

 Attached drawing

Time when the pyrotechnic products will be used. (Attach a schedule if possible)

 Attached schedule

<sup>1</sup> See appendix 2 for further information.

**Risk assessment**

No	Risk	Consequence	Measure
1			
2			
3			
4			
5			

**Other**

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## APPLICATION

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### Information on personal data processing in connection with the application

When receiving an application for a permit for a concert/music event, the Swedish Police Authority processes the personal data submitted in e-services, forms and online forms at polisen.se in accordance with the provisions of the EU General Data Protection Regulation and other applicable data protection regulation. The personal data you provide in an application is processed as part of our exercise of authority and to carry out the tasks stipulated in the Public Order Act (1993:1617) and in local provisions. The purpose of the processing is to manage your application. The data is saved for the time being, but for no longer than 5 years.

Documents submitted to the Swedish Police Authority are generally regarded as public documents which are registered and saved pursuant to the Public Access to Information and Secrecy Act (2009:400) and archiving legislation. If someone requests access to a public document, the information may therefore be disclosed in accordance with the principle of public access to official documents.

Read more about your rights relating to the processing of personal data at <https://polisen.se/personuppgifter/rattigheter/>

**INFORMATION**

According to Chapter 2, Section 16 of the Public Order Act (1993:1617), the organizer is primarily responsible for proper order at the event. However, in order to ensure public order and security at the event, the Swedish Police Authority can set conditions for the event and the use of police resources.

To ensure that conditions and police resources are well-balanced and to shorten the processing time, the Swedish Police Authority must have sufficient information to assess the event in terms of order and safety.

**The notification/application must therefore include the following attachments:**

- information on who the security officer is,
- security plan/analysis (containing a risk assessment, event description, security policy, organization description, any area-/event-specific and comprehensive plans),
- map/sketch, description of the area,
- expected number of visitors,
- game/match program or equivalent,
- information on the organizer's intended measures regarding order and security.

**APPENDIX 2**

Use of fireworks, stage fireworks or other pyrotechnics at a public gathering or public event

**INFORMATION**

According to Chapter 3, Section 7 of the Public Order Act (1993:1617), pyrotechnic products may not be used without a permit from the Swedish Police Authority, if their use, in view of the time, location of the site and other circumstances, entails a risk of injury or damage or considerable inconvenience to any person or property. Chapter 2, Section 20 of the Public Order Act specifies that pyrotechnic products may not be used without a permit from the Swedish Police Authority at a public gathering or public event held indoors. However, if it can be done without compromising order and safety, the Swedish Police Authority may release the organizer from the obligation to apply for a permit.

In accordance with Chapter 2, Section 16 of the Public Order Act, the organizer is primarily responsible for proper order at the gathering or event. This means that the organizer is also responsible for any fireworks, stage fireworks or other pyrotechnics being used in a secure and safe manner. If the organizer appoints a specific person to be responsible for pyrotechnic products, there is nevertheless a responsibility for the organizer to ensure that such a person possesses the competence required for the task.